

West Yorkshire Combined Authority (the Authority) Written record of an officer decision

Please forward this form to **Angie Shearon, Governance Services Manager**, when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision**, within **5 working days**.

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6th day after it has been published as a written record of officer decision.**

Decision-maker <i>(post title of the officer with authority to take the decision)</i>	Managing Director		
Title <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	Lifetime Skills Guarantee: Level 3 delegated funding		
Date Decision Taken	9 April 2021		
Details of the decision <i>(including any consultation carried out)</i>	<ul style="list-style-type: none"> • To accept delegated funding from Department for Education to support the new Lifetime Skills Guarantee: Level 3 Adult Offer to the value of £4,622,770, as per the funding letter dated 3 February 2021. • To approve management of the programme, against the funding letter, by the AEB core team alongside the devolved AEB provision and in line with the governance arrangements approved by the CA in November 2020 with effect from 1 August 2021. 		
Reasons for the decision	To allow grant allocations to be approved to training providers based on the allocation rationale and process outlined in Request for Decision.		
Any alternative option(s) considered and rejected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, provide details:	
Is this a Key Decision?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	29 March 2021
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, start of call-in period (date of publication)	

		If yes, end of call-in period:	
If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent		Not urgent	
Appendices attached to this written record <i>(List and identify any which contain confidential or exempt information.)</i>		<ul style="list-style-type: none"> Funding Letter from DfE 	
Background documents to be published with the written record		None	
Name of any Member who declared a conflict of interest in relation to the decision	None		
Contact Officer <i>(For members of the public)</i>	Name: Catherine Lunn Post-title: Head of Employment and Skills Telephone number: 07870992987 E-mail: Catherine.lunn@westyorks-ca.gov.uk		
Authority for Decision			
The decision-maker was authorised to make the decision by:			
<ul style="list-style-type: none"> the Combined Authority or a committee resolution, OR 		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<ul style="list-style-type: none"> the Officer Delegation Scheme, OR 		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<ul style="list-style-type: none"> the Officer Sub-Delegation Scheme 		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<ul style="list-style-type: none"> other 		<input type="checkbox"/> Yes <input type="checkbox"/> No	